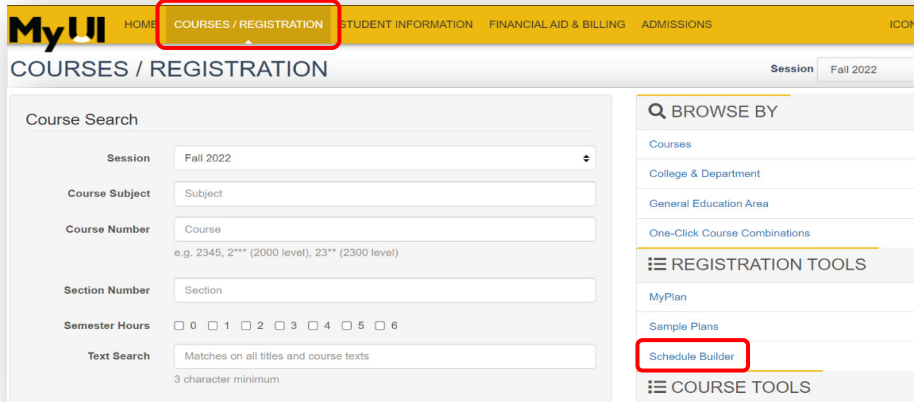# Adding Courses to the Schedule Builder Course Cart
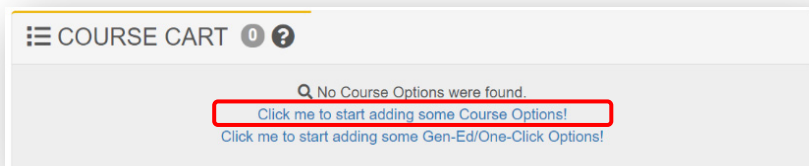
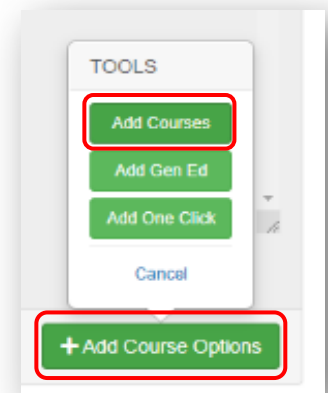## 1. Navigate to Schedule Builder on MyUI:

When logged on to MyUI, click "**Courses/Registration**" in the gold bar across the top of the page. Then click the "**Schedule Builder**" link on the right.

2. Click to begin adding course options:

To add the first course to your Course Cart, select the "**Click me to start adding some Course Options!**" link. If you already have courses in your cart, click on the "**+Add Course Options**," then "**Add Courses**" button to begin searching.
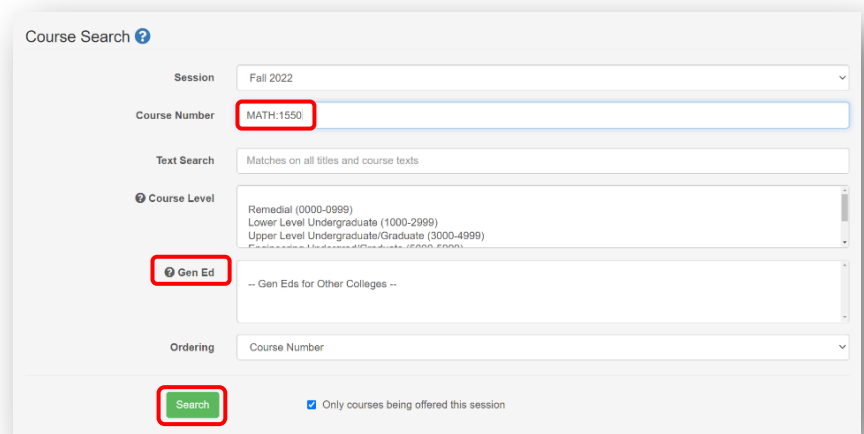

OR

3. Begin searching for specific/recommended courses:

In the "Course Number" bar, type the subject and number for the course you would like to search. For example, to search for Engineering Math I – Single Variable Calculus, you would enter MATH:1550. Click "**Search**."

To search for gen ed courses: *Review the Searching for Engineering Gen Eds handout for information about adding Gen Ed courses to your course cart.*

4. Choose a course:

Read the **course description** and click **Add to Scheduler.** It will then appear in your course cart as shown below.

ENGINEER MATH I SINGLE VARIABLE CALCULUS   4 S.H.

MATH:1550

Limits, derivatives, max/min, other applications, mean-value theorem, approximating functions, concavity, curve sketching, exponential models; Riemann sums, fundamental theorem; integration techniques, improper integrals, approximations.
This is the first semester of a five-semester mathematics sequence for engineering students, but not restricted to engineering students. This course is a redesigned version of a traditional first-semester calculus course with a little more emphasis on techniques of integration. The course is taught by a faculty member in a lecture of about 120 students meeting three times a week and with two one-hour discussion sections taught by a TA. Students are encouraged to use the Math Tutorial Laboratory for additional help.

Prerequisites: (MATH:1010 with a minimum grade of C- and MATH:1005 with a minimum grade of C-) or MPT Level 3 score of 9 or higher or ALEKS score of 75 or higher or (MATH:1380 with a minimum grade of C- and MATH:1010 with a minimum grade of C-) or MATH:1020 with a minimum grade of C- or MATH:1460 with a minimum grade of C- or (MATH:1010 with a minimum grade of C- and ALEKS score of 55 or higher) or (MATH:1340 with a minimum grade of C- and MATH:1010 with a minimum grade of C-)

Add to Scheduler

COURSE CART ①❓

MATH:1550 ENGINEER MATH I SINGLE VARIABLE CALCULUS (4 S.H.)
+ Add Filters

MY FILTERS ①❓

Available To Me
Find only open sections I can register for

---

5. Explore section/seat availability:

Course #	Title	Hours	Notes	Enrollments
MATH:1550:000A Lecture	Engineer Math I Single Variable Calculus ...	0 s.h.	Delivery Mode: In-Person ...	**Open** 0 of 163 enrolled
MATH:1550:000B Lecture	Engineer Math I Single Variable Calculus ...	0 s.h.	Delivery Mode: In-Person ...	**Open** 4 of 200 enrolled

Click on the course number after searching a course to see the sections and seat availability for each section.

When you click "**Add to Scheduler**" from this page, it is recommended that you add the "(Course)" to give you the most options when building schedules. Adding the "(Section)" option will only populate that specific section/time in possible schedules.

6. Watch Schedule Builder videos for additional support and next steps:

- How to add courses to your Course Cart
- How to build and save schedules
- Using filters in Schedule Builder

- Troubleshooting Schedule Builder error messages
- How to register with Schedule Builder