

Honors Thesis/Project Title Page Guidelines

Theses/projects submitted to the University Honors Program should be prepared according to your major department's guidelines. The Honors Program has additional requirements for the title page of the copy deposited with us, which should be formatted as described on the next page (see third page for a formatted sample). Please proofread your title page carefully before submitting it; we cannot accept title pages with typographical or formatting errors.

Margins: The title block should be vertically and horizontally centered on the page (see sample title page). Keep in mind that theses will be bound and allow minimum 1 1/2-inch left and right margins.

Capitals: Titles should be typed in capital letters. *Exception:* Students in scientific disciplines whose titles must include lower-case characters to properly express scientific language or notation may use lower-case letters where they are needed. Please consult your thesis director or departmental honors advisor about appropriate use of upper and lower case *before* submitting your title page to the University Honors Program.

Italics: The title should be in a regular text font, not italics or boldface. In most disciplines, only words that are customarily italicized (book titles, names of long poetic works, etc.) should be italicized. In scientific disciplines, follow your major department's guidelines for italicizing names of genes, genera, species, etc.

Miscellaneous:

- The title page should *not* include a running head or a page number.
- Note that the title page requires the full name of your major department, not the major itself (e.g., if major is studio art, department is School of Art and Art History).
- The semester of graduation should always be an academic term (fall, spring, summer), not a month.
- The project director is the faculty member who guided your project/research. The honors advisor is your major department's honors advisor (see www.uiowa.edu/~honors/academics/advisors).

Binding: Theses are bound for us by Printing Services. Please **do not punch or bind** the copy you submit to Honors. Use a paper clip or binder clip instead.