

Engineering Staff Advisory Council

23 October 2008 Minutes – Approved
SC 3220

Members Present: Susan Beckett, Pete Haug, Phil Jordan, Dawn Marshall

I. Call to Order – 8:45AM

II. Minutes from the September meeting were submitted. Motion to approve carried.

III. Liaison Committee Reports

A. No liaison was present, but Janann Schiele sent a letter outlining the Coca-Cola fellowships and scholarships. Central Human Resources allocates \$50k each year to the Staff Council from the Coca-Cola contract on campus. Staff Council designates the use of the “Coke Funds” for five main purposes to benefit their constituents (non-unionized P&S and MSEC staff):

1. Professional development (Mary Jo Small Fellowship, Learning and Development programs)
2. Education / scholarships (Tuition assistance for staff)
3. Outreach (wellness programs, cultural diversity)
4. Recognition & Reward (staff appreciation, Catalyst Awards)
5. Family Service (Elder Care programs)

B. Requests for Coke Funds are accepted through the Staff Council web site. The Staff Council Executive Committee reviews requests twice a year in May and November. The upcoming deadline for reviews and requests is November 14.

IV. Shared Governance Discussion

A. Phil sent an email to Barry Butler, and Barry asked Phil to coordinate with Janann to carry out the sexual harassment training to centers and colleges. Letter to the provost will be sent out.

B. Discussion on the Ad Hoc Workplace Climate Committee was tabled.

V. Old Business

A. Staff Service Award and Leave – Other institutes had vacation allotments comparable to those at UI in addition to their staff service leave. Further discussion was tabled.

B. Brown Bag Lunch with the Dean – scheduled for 10 Nov from 12:00 to 1:30PM in 3111SC.

C. Second Photo Session – Professional grade photos will be offered to staff who come to the ERF in the third week of November.

D. The Halloween Potluck will be in 3111 SC. Costumes are welcome. Prizes will be given.

E. All other discussion under Old Business was tabled.

VI. New Business – all discussion was tabled.

VII. Motion to Adjourn carried.