Minutes
Engineering Faculty Council
Meeting # 2, August 29, 2005

1. The meeting was called to order by Professor Collins at 1:30 pm in 3511 SC

   Members present: C. Beckermann, J. Reinhardt, S. Collins, S. Rahman and W. Krajewski

   Deans present: B. Butler and A. Scranton

2. Minutes of the EFC May 16, 2005 meeting were corrected and approved.

3. Minutes of the EFC April 11, 2005, April 25, 2005; May 2, 2005, and May 6, 2005 meetings were approved.

4. Professor Collins pointed out minor errors and inconsistencies in the previously approved and published at the CoE website minutes for meetings #16, 24, and 25. He will report these errors to the CoE secretarial staff requesting correction.

5. The Council discussed potential issues to be addressed during the current academic year: Professor Collins reported the input he received from the Deans. Dean Carmichael brought up activities and issues related to Graduate Research Advisory Committee (GRAC), CoE computing infrastructure and support organization, and coordination of graduate seminars across the College. Dean Scranton brought up the College Level Examination Program (CLEP) policy coordination issue and the Lead the Way project.

6. The Council discussed the EFC Standing Committees. In particular, the report of the past year Promotion & Tenure Committee indicates the need to finish the task of revising the College of Engineering P&T Procedures and Guidelines with those of the University (modified during the past academic year). This is a pressing issue in view of the fact that the P&T process cycle has been initiated by the Provost for the current academic year.

7. The membership of the EFC Standing Committees and their charges will be discussed by the Council at the next meeting.

8. The EFC adjourned at 2:30 pm.

   Respectfully submitted,

   Witold F. Krajewski
   EFC Secretary