Minutes
Engineering Faculty Council
Meeting # 3, September 6, 2005

1. The meeting was called to order by Professor Collins at 2:30 pm in 3511 SC

Members present: C. Beckermann, J. Reinhardt, S. Collins, S. Rahman and W. Krajewski

Deans present: B. Butler and A. Scranton

2. Minutes of the EFC August 29, 2005 meeting were discussed, corrected and approved.

3. Professor Collins made two announcements. (1) He sent a memo to Doug Eltoft, Director of Operations of the Engineering Computer Systems and Support asking Doug for copies of any policies currently in existence that would, in his judgment, be covered by the general charge of the proposed EFC standing Information Technology Committee. (2) In late September CSS will host the Big Ten Engineering Information Technology Centers Conference to be attended by information technology (IT) staff from Big Ten engineering colleges. At Prof. Collins’s request, Doug has agreed to rearrange the conference program to permit a 30-minute session with six or so of his peers from other institutions and a couple of faculty members identified by the EFC. This will be a nice opportunity to learn what we can about others’ experience with faculty committees on information technology and could inform the EFC’s thinking when and if it comes time for the EFC to develop specific charges and operating procedures for a standing committee on information technology. Prof. Reinhardt will attend on behalf of the EFC and Prof. Collins asked if other EFC members were interested and able to attend and for suggestions as to who else might be invited to attend. Details on the Conference are available at http://css.engineering.uiowa.edu/eitc2005/

4. The Council discussed the membership of the EFC Standing Committees and their charges. In particular, the Council decided to appoint (on a trial basis) only one member of the Department of Mechanical and Industrial Engineering (MIE) instead of faculty members from both programs (mechanical engineering and industrial engineering) on the Curriculum Committee. The EFC Chair, Professor Collins, will contact faculty members recommended by the Council to invite them to serve on the Committees.

5. The EFC adjourned at 3:25 pm.

Respectfully submitted,

Witold F. Krajewski
EFC Secretary