Council Members:

In attendance: A. Guymon, K.K. Choi, N. Grosland, D. Lee, S. Reddy
Absent: Dean A. Scranton, Dean P.B. Butler

Proceedings:

- Meeting was called to order at 11:05 am
- Minutes from Meeting No. 15 were approved.

Announcements

A. Guymon made the following announcements:

- IT and Purchasing Reorganization – Efforts are under way by the state to mandate IT (e.g., use of consistent e-mail server at the three state universities, etc.) and approve contracts.
- Engineering Math I – The provost is in support of the COE teaching Math 1 for the engineering students. This will provide TA funds and, more importantly, perhaps improve retention.
- Undergraduate Recruiting Class – The incoming freshman class for 2010 is projected to be 20 percent larger (record size) as compared to that of 2009.
- Graduate Task Force – Graduate programs in the COE fair well.
- Credit Hours – 1 sh should be awarded for seminars. Graduation requirements → 128 sh plus hours allotted for seminars. S. Reddy questioned whether this would raise issues with ABET. A. Guymon reported that Chem E has discussed this issue with ABET representatives and that it was approved.
- Administrative Resolution – the council reviewed the recommended salary release requirements and opted to continue discussion at the next meeting.

Miscellaneous

- Faculty Perception of Administrators: Requests have been made and accepted to chair the administrative review committees. Committee membership selection underway.
- Associate Professor post-tenure review – S Reddy presented the proposed changes to the present documentation. Following minor edits, changes were made to the title and first sentence respectively to read the following:
  Title: Procedures for Peer Review of Tenured Associate and Full Professors
  Tenured Associate and Full Professors shall be reviewed by the DCG, consisting of tenured Full Professors, once every five years.
  S. Reddy will pass this along to the EAC, Dean’s office and Provost’s office for approval.
Future Actions

- The council plans to review the interim reports submitted by the individual standing committees.
- Continue discussions regarding the proposed ‘Administrative Resolution’.
- Next Meeting  Thursday, Feb 11 at 11:00 am; rm. 3210 SC.
- Meeting adjourned at 12:05 pm.

Minutes submitted by NM Grosland