Committee Members:

*In attendance:* K.K. Choi, A. Guymon, N. Grosland, D. Lee, S. Reddy, Dean A. Scranton
*Absent:* Dean P.B. Butler

Proceedings:

- Meeting was called to order at 11:05 am
- Minutes from Meeting No. 5 were approved.

Announcements

- COE Faculty meeting tomorrow (10.06.09), 3:30 – 5:00 pm.
- Mark Andersland has agreed to serve a one-year term as the Chair of the Curriculum Committee.

Committee Charges

IT Committee:

- KK Choi reviewed the charges recommended by the IT committee and presented Doug Eltoft’s feedback regarding the said charges.
- The EFC recommends making Doug Eltoft an ex officio member of the IT committee with the hope of improving communication between the committee and CSS. A Guymon and KK Choi plan to meet with A Kruger (new chair of the IT committee) and D Eltoft to discuss the charges as recommended by the IT committee last Spring.
- A Guymon plans to review past meeting minutes to determine whether the “Software Funding and Management Guidelines” document had been approved. Revisions are required. The IT committee will be charged with making necessary revisions to the document.

Future Actions

- The goal for next week is to draft charges for the P&T and Teaching committees, with the curriculum committee to be addressed thereafter.

  *Next Meeting*  Monday, Oct 12 at 11:00 am; rm. 3111 SC.

- Meeting adjourned at 12:00 pm.

Minutes submitted by NM Grosland