MINUTES: Engineering Faculty Council
Meeting No. 7, October 12, 2009; 3111 SC

Committee Members:

In attendance: K.K. Choi, A. Guymon, N. Grosland, D. Lee, S. Reddy, Dean A. Scranton, Dean P.B. Butler

Proceedings:

- Meeting was called to order at 11:05 am
- Minutes from Meeting No. 6 were approved.

Announcements
- Dean Butler provided a brief budgetary update as a follow-up to the message sent by President Mason on Friday (10.09.09) regarding the impending 10% cut across the board. This figure refers to the state appropriated funds. The exact dollar amount is unknown at this time.
- A hiring and building freeze has been implemented. This freeze does not affect the Hydraulic wave basin, or undergraduate facilities at the Chemistry building as these were made possible via gift monies.
- Dean Butler will generate a visual to depict the potential impact of these cuts.
- Wed, 10.14.09 at 8:30 am is the first open Faculty Budget Meeting with Dean Butler.

Committee Charges

Promotion and Tenure Committee
- The Council discussed the P&T Committee charges for AY2009-2010. S Reddy will update the charges accordingly.
- S Reddy pointed out that the University of Iowa Procedures for Tenure and Promotion Decision-making documentation contains a valuable flow-chart. He will draft a similar chart for the COE.

Future Actions

- The goal for next week is to continue drafting P&T Committee charge and draft charges for the Teaching committee, with the curriculum committee to follow.

- Next Meeting  Monday, Oct 19 at 11:00 am; rm. 3111 SC.

- Meeting adjourned at 12:00 pm.

Minutes submitted by NM Grosland