Council Members:

In attendance:  K.K. Choi, A. Guymon, N. Grosland, D. Lee, S. Reddy
Absent:  Dean A. Scranton, Dean P.B. Butler

Proceedings:

- Meeting was called to order at 11:05 am
- Minutes from Meeting No. 7 were approved.

Announcements
- Dean Butler has scheduled a special budget meeting, Tuesday, Oct 20, 2009 (11:30 am – 1:00 pm; 3111 SC), for members of the EAC and EFC.

Committee Charges

Promotion and Tenure Committee
- The Council discussed the P&T Committee charges for AY2009-2010. S Reddy provided an updated draft of the P&T committee charges. He had spoken to Steve Collins regarding the attempts made previously at merging the University of Iowa Procedures for Tenure and Promotion Decision-making documentation with that of the COE’s documentation regarding the same. S Collins will provide the EFC the latest draft of the working document. The council will then ask Ryan Baumert to review and edit the document accordingly. This will require that he investigate the most recent changes to the University’s documentation. The EFC will work with Ryan to establish a checklist for the DEOs to follow during P&T deliberations. Consequently, this has been removed from the list of charges for the P&T committee.
- A Guymon will send an e-mail to the departmental DEOs regarding the COE Criteria and Procedures for Faculty Appointments, Evaluations, and Promotions.
- A motion was made that the EFC address the recommendation that post-tenure faculty (including Associate Professors) be reviewed regularly (i.e., every 5 years). Motion passed: 4 in favor, 1 opposed. Consequently, this charge was removed from the list of charges for the P&T committee.
- S Reddy will update the list of charges for the P&T committee, send to the EFC members for review/feedback. Thereafter, the draft charges will be sent to Prof. Jacob Odgaard, the P&T committee chair.

Future Actions

- The goal for next week is to review and draft charges for the Teaching committee, with the curriculum committee to follow.
- Next Meeting  Monday, Oct 26 at 11:00 am; rm. 3111 SC.
- Meeting adjourned at 12:00 pm.

Minutes submitted by NM Grosland