EFC Meeting Minutes  
(Sept 27, 2012)

Present: Professors J. Jessop, J. Kuhl, J. Lu, Thanos Papanicolaou, Associate Dean K. Hornbuckle

1. The meeting was called to order by Prof. Jessop at 1:00 PM.

2. Minutes of Sept 20th meeting were reviewed, amended and approved.

3. Charges for the P&T committee were discussed and finalized.

4. Prof. Jessop initiated discussion on the issue of ACE evaluations. She talked with Diane Finnerty in the provost office about ways to mitigate problems with biases in ACE forms. EFC discussed means to circulate information on such biases amongst faculty.

5. Prof. Jessop mentioned that EAC is discussing issues with graduate education, particularly with regard to numbers of graduate students and the trends in post-doctoral researcher hires.

6. Dean Hornbuckle brought forward the issue of loss of prominence and subscription of the Technological Entrepreneurship Certificate (TEC). She compared the numbers of students opting for TEC versus those completing a Business Minor and showed that the latter was preferred quite strongly by the students. EFC discussed this issue and suggested that events with the economy, perception of Business Minor as being more attractive to potential employers and lack of publicity of TEC and its benefits may all be playing a role in this disparity between TEC and Business Minor. EFC and Dean Hornbuckle discussed ways to increase the visibility of TEC amongst students.

7. Charges for the IT committee, particularly the following items were discussed:
   a. One of the charges that had to do with faculty using IT in teaching received attention, particularly with regard to Universal design requirements in the classroom. Prof. Jessop suggested that the Teaching and IT committees should join forces to look into this issue.
   b. Professor Kuhl asked if the committee should broaden its scope to consider the gamut of activities under Doug Eltoft’s supervision (CSS, Workshop, Electronics Shop). EFC generally agreed that they should. Professor Kuhl asked if the committee should be enlarged to, say five members. It was also discussed if the committee should be charged with looking into whether a larger committee is required.

8. The meeting adjourned at 2:00 PM.

Prepared by: H. S. Udaykumar