EFC Meeting Minutes  
(Nov. 29, 2012)

Present: Professors J. Jessop, J. Kuhl, J. Lu, Associate Dean K. Hornbuckle, , H. S. Udaykumar

1. The meeting was called to order by Prof. Jessop at 1:00 PM.

2. Minutes of October 18 and October 25 were reviewed and approved with amendments.

3. Prof. Hornbuckle announced that an electronic CV system was being piloted and tested in the College. She and a few others are testing the system out. This system will replace the current system of FASs. She would like some volunteers to test the system out. Other colleges have already adopted the electronic CV system.

4. Prof. Jessop has drafted an agenda for the December 14, 2012 semester end College faculty meeting. Several motions drafted for the meeting were discussed by EFC:
   
   a. Prof. Jessop informed EFC that Tom Rice and Diane Finnerty from the Provost office have approved the modifications suggested by EFC to the post-tenure review procedure document. The document is now ready for approval by CoE faculty.
   
   b. The motion on the proposed modifications to the college manual of procedures was discussed. The motion on modifications to the terms of the EFC members was discussed and amended. Prof. Jessop amended the motion and will circulate the amended motion at the CoE meeting.

5. The meeting adjourned at 2:00 PM.

Prepared by: H. S. Udaykumar