Engineering Faculty Council Meeting Minutes
Thursday, March 7th, 2013

Present: Julie Jessop, Thanos Papanicolaou, H.S. Udaykumar, Jon Kuhl, Jia Lu

Absent: Keri Hornbuckle

1) About the manual of procedure amendments Jessop will send a copy of the revisions to McNamara. A conclusion on the e-balloting method was reached. Udaykumar in coordination with Williams and McNamara decided on the use of Qualtrics.

2) Kuhl provided an update about the meeting with the architects about the SC expansion. A convergence to a 100-140 occupant classroom type was attained. The classroom flexibility will be a prime consideration. The CoE pushed for a classroom with focal points. Discussion about the smaller size classrooms was also undertaken.

3) Jessop and Baumert brainstormed about the procedures in place for lecturers and faculty promotions. Some suggestions were provided for further revisions. Such as moving the current criterion for lectures as part of section 1 in the present manual. Section 2 shall be applicable to fixed appointment people.

4) Jessop shared her thoughts about the development of TILE training course for the CoE. She will discuss with Jean Florman from the UI Center for Teaching.

Respectfully submitted,
Thanos N. Papanicolaou