Members

Jasbir Arora (Secretary)
Soura Dasgupta
Edwin Dove
Jia Lu (Chair)
David Rethwisch

Summary of activities for the 2013-2014 academic year

The Engineering Faculty Council (EFC) met a total of 26 times during the 2013-2014 academic year. The major activities of the EFC, in no particular order, were as follows:

- Appointed new members to fill openings and drafted 2013-2014 charges for the four standing EFC committees: Curriculum, Information Technology, Promotion & Tenure, and Teaching.
- Supervised a special election to fill an EFC vacancy.
- Worked with Carrie Hogarty to distribute College-wide normative ACE data to all the faculty. The last semester and past five year historical data have been and will continue to be made available for four categories of courses: college core, departmental required, electives, and graduate courses. Per CoE Criteria and Procedures for Faculty Appointments, Evaluations, and Promotions, Section II.A.4, analysis of ACE information should include a comparison to College normative data.
- Met with Kelli Delfosse and Nancy Schneider to discuss issues related to international students advising.
- Worked with the Dean’s office to develop College of Engineering Guidelines for Renewable Term Lecturers. Met with Dean Scranton and Associate Dean Hornbuckle. Met with Dianne Finnerty (representative of Associate Provost Tom Rice). Discussed with current CoE lecturers. Consulted DEOs. CoE faculty voted to approve the guidelines, and the Associate Provost’s Office accepted the document.
- Arranged and drew up the agenda for CoE faculty meetings in October 2013, December 2012, February 2014, and May 2014.
- Reviewed interim reports of two standing committees (Information Technology and Curriculum Committees).
- Suggested changes to the name of the Information Technology Committee and its membership. CoE faculty voted to approve the changes.
- Suggested revisions to the general charges of the Curriculum Committee.
- Suggested revisions to GEC course advising.
- Supervised the election of a new EFC member.
- Reviewed the final reports of standing committees.
- Conducted the Faculty Perception of Administrators review for Professor Michelle Scherer (CEE chair).

Agenda and meeting minutes overviewing these activities are archived on the EFC website: [http://www.engineering.uiowa.edu/faculty-staff/general-information-facultystaff/engineering-faculty-council-ay-2013-2014](http://www.engineering.uiowa.edu/faculty-staff/general-information-facultystaff/engineering-faculty-council-ay-2013-2014)
**Action items for the 2014-2015 academic year**

- Elect the chair and secretary of the 2014-2015 EFC.
- Approve the College of Engineering (CoE) voting and nonvoting faculty lists for the 2014-2015 academic year. *(CoE Manual of Procedure, Section 4)*
- Arrange and draw up the agenda for two CoE faculty meetings per semester. *(CoE Manual of Procedure, Sections 7 and 11)*
- Appoint new members to fill openings and draft 2014-2015 charges for the four standing EFC committees. *(CoE Manual of Procedure, Section 26)*
- Review interim and final reports from all four standing committees. *(CoE Manual of Procedure, Sections 29)*
- Work with Associate Dean Sonka to explore options facilitating faculty report of collaborative efforts.
- Continue to oversee the implementation of five year review of tenured professors *(CoE Criteria and Procedures for Faculty Appointments, Evaluations, and Promotions, Section IV.H).*
- Oversee the implementation of online graduate application process.
- Submit a final report in Spring 2015, identifying matters requiring EFC attention during the 2015-2016 academic year. *(CoE Manual of Procedure, Section 21)*
- Supervise the election of two new EFC member, whose term will be 2015-2018. *(CoE Manual of Procedure, Section 24)*

**Issues to consider for the 2014-2015 academic year**

- Faculty report of collaborative research efforts
- Technical support for new pedagogical methods
- Review of the 10% reversion
- On-line process for graduate admission
- TA support
- The new CoE course numbering system – uniformity across departments?

Respectfully submitted,

Jia Lu
Professor
Mechanical & Industrial Engineering