In Attendance

Soura Dasgupta, Ed Dove, Jia Lu (chair), and David Rethwisch

Action items

1. Minutes of the 8/29/2013 EFC meeting were unanimously approved, with the correction that Lu will serve as only the interim liaison to the Promotion and Tenure Committee.

2. It was noted that the standing committee membership and chairs have been filled with the exception of 2 members of the Curriculum Committee. The student member of the Curriculum Committee also needs to be identified; Rethwisch will solicit names from his chair for this position.

3. The charges to the Information Technology Committee were discussed.
   a. Dove will investigate the status of the on-line evaluation of teaching initiative.
   b. Dasgupta will work on language added to the standing charge concerning evaluating the effectiveness of the ETC in meeting the needs of the College.

4. The charges to the Teaching Committee were discussed.
   a. The adequacy of TA support for the College core courses was discussed. It was noted that the number of students assigned to each TA has dramatically increased for almost all of the College core courses.
   b. The EFC will add the following as a specific charge to the Committee: “Consider means to assess adequacy of TA support for all College of Engineering courses, especially 59-labeled courses, and to propose means to meet the College’s requirements.”
   c. The EFC will add the following as a specific charge to the Committee: “Follow-up the progress on developing an automated system to check for satisfaction of pre-requisites at the time of registration.”
   d. The EFC will add the following as a specific charge to the Committee: “Review nominations from the College of Engineering faculty for both College and Provost teaching awards.”

The meeting was adjourned at 2:00, and no one objected.

Submitted by Ed Dove