In Attendance: Jasbir Arora (Secretary), Soura Dasgupta, Ed Dove, Jia Lu (Chair), David Rethwisch, Keri Hornbuckle (non-voting ex-officio), Alec Scranton (non-voting ex-officio). Guest: Alesya Zhupanska

Action items

1. The meeting was called to order at 3:30 PM. Minutes of the 10 March 2014 EFC meeting as distributed were approved by unanimous vote.
2. Announcements.
   Dean Hornbuckle informed the EFC that University’s Instructional Unit under ITS has been merged with the University’s Center for Teaching to better serve the teaching mission of the University.
3. FPOA review of CEE DEO Michelle Scherer.
   Professor Lu reported that a FPOA review committee is making good progress in completing the review. The Committee is expected to submit its report to EFC by the end of April 2014.
4. Old Business.
   (a) Student advising – General Education Courses (Zhupanska).
      In view of the fact that the College of Liberal Arts has changed to the new course numbering system for their courses, it is difficult to determine which courses are intermediate level (100 level in the old numbering system) and which ones are introductory. Therefore it has become difficult to enforce the current College requirement of taking upper level courses in the same department. In addition, the ABET requirement for the general education component has been relaxed as follows:
      “must include a general education component that complements the technical content of the curriculum and is consistent with the program and institution objectives.”
      In view of this, the Curriculum Committee of the College will propose a motion to handle this advising situation on an interim basis. The motion will be made at the Spring 2014 meeting of the College faculty. It will be effective for Spring 2015 and Fall 2015 semesters.
      In addition, next year’s Curriculum Committee will be charged with developing a new policy to meet the ABET requirement of General Education Component.
5. New Business.
   (a) Collaborating effort reporting (Scranton).
      In the University’s current effort reporting system on research grants, all the credit is given to the PI of the grant. Co-PIs are not included in the reporting system. This can cause some difficulty for junior faculty at the time of their promotion consideration. In addition, it can affect annual raise considerations for all the faculty. DEOs in the College have done a good job of monitoring this situation on individual basis. However, a system needs to be developed to alleviate the situation. After some discussion it was decided to Invite Dean Milan Sonka to an EFC meeting and explore various options to correct this situation.
   (b) Election of a new EFC member.
      At the end of Spring 2014 semester, there will be one opening in EFC. Therefore the process of electing a new member will be initiated soon with the hope that the election can be completed by the end of April.
   (c) College Faculty meeting.
      Possible date for the Spring 2014 College Faculty meeting were discussed. May 12 and 13 are two possible dates.
6. The meeting was adjourned at 4:25 PM.

Submitted by Jasbir Arora