MINUTES: COE EFC MEETING; 14 APRIL 2014, 3:30PM

In Attendance: Jasbir Arora (Secretary), Soura Dasgupta, Ed Dove, Lia Lu (Chair), David Rethwisch, Keri Hombuckle (non-voting ex-officio)

Action items

1. The meeting was called to order at 3:30 PM. Minutes of the 7 April 2014 EFC meeting as distributed were approved by unanimous vote.
2. Announcements. None.
3. Discussion of Curriculum Committee report.
   The final report of the committee was discussed at length. The committee reviewed 59:xxx and 57:xxx CARs. These were reported to be complete for the AC 2012-13. These will be completed for the AC 2013-14 at the end of the Spring 2014 semester.

   EFC accepted committee’s Recommendation #2 regarding modifying the general charge to the committee to include in person meetings with the math, physics and chemistry department chairs on a regular basis to ensure quality of the courses. Professor Dasgupta will develop a motion in this regard for approval at the Spring semester’s faculty meeting.

   The following motion regarding GEC, proposed by the Curriculum Committee was discussed and approved for presentation to the faculty:

   **EFC Motion**

   Effective for advising during the Fall semester, 2014, and for implementation Spring semester, 2015, the EFC moves that the College of Engineering General Education Credit policy be amended as follows (the current CoE policy includes phrases that are highlighted and stricken):

   “Students must earn at least 15 s.h. in humanities and social sciences courses chosen from approved departments and programs; at least 3 s.h. must be earned in courses that the College of Engineering has designated as humanities courses, and at least 3 s.h. must be earned in courses that the College of Engineering has designated as social sciences courses. To ensure depth, students must earn at least 6 s.h. of general education credit in courses numbered 100 (3000) or above, with at least one course numbered 100 (3000) or above taken in the same department as a lower level course the student already has completed. Individual B.S.E. programs may require further depth in one area and may include general education requirements in a student’s elective focus area.”

4. Updates.
   (a) FPOA for Michelle Scherer.
       Online survey will close today. Faculty interviews will start today and will run for one week.
   (b) Election of a new EFC member.
       Nominations are sought until 4/21/14.

5. Old Business.
   (a) Graduate application process.
       The Minutes of 7 April 2014 EFC meeting state, “EFC recommends that the entire application process for graduate admission be made an online process.” EFC requests the Associate Dean of Graduate Programs and Research, working with ITC and ECS, to follow-up and oversee implementation of this recommendation.
   (b) In-classroom innovation for teaching.
       The Minutes of 10 March 2014 EFC meeting state, “The EFC recommends that ECS develop and maintain an inventory of equipment suitable for exploring in-classroom innovation for teaching
purposes. In addition to providing one-on-one support to faculty, this inventory must be made known to all faculty who can check out various equipment for developing classroom material.”

EFC requests the Associate Dean of Academic Programs, working with ITC and ECS, to follow-up and oversee implementation of this recommendation.

   (a) Review of nominations of collegiate Teaching Awards.
   Nominations for these awards are expected to be received by Friday, 2 May 2014 by Dean’s office.
   Professor Lu will alert the Teaching Committee about this upcoming task because the Teaching Committee is charged with reviewing the nominations.

7. The meeting was adjourned at 4:20 PM.

Submitted by Jasbir Arora