In Attendance: Jasbir Arora (Secretary), Ed Dove, Jia Lu (Chair), and Keri Hombuckle (nonvoting ex-officio). David Andersen (new EFC member)

Action items

1. The meeting was called to order at 3:30 PM. Minutes of the 28 April 2014 EFC meeting as distributed were approved by unanimous vote.

2. Welcome to new member. Professor David Andersen was welcomed as the newly elected member of EFC 2014-15.

3. Review of Teaching Committee report.
   The Teaching Committee report was discussed. It was noted that the committee collected data about TA support in the College but was not able to analyze the data. Next year’s committee will be charged with analyzing the data.
   It was noted that the nominations for Teaching Awards come-in quite late in the semester. The following time line is suggested for nominations: Call for nominations should go out by February 1 and the nominations should be due by March 1. This will give Teaching Committee enough time to review the nominations and make recommendations.
   The university is switching to a new ACE system for evaluation of courses starting Fall 2014. Next year’s committee will be charged with investigating impact of this on the College’s normative data for various courses that have been collected over the years, i.e., how can this data be maintained and made available to faculty.
   There was a question about how the students are being flagged about meeting course pre-requisites during the registration. This is in Item 4 of the Teaching Committee’s report. A clarification of this point will be sought from the committee.

4. Promotion & Tenure Committee report.
   The P&T committee report was discussed. The general charge to the committee needs to be reviewed.
   The P&T Flowchart depicting the review process needs to be finalized early next year.

   A list of items to be discussed by EFC next year was reviewed.

6. Updates.
   (a) FPOA for Michelle Scherer.
       Professor Lu reported on the FPOA process. The review committee is expected to complete its report by the end of the semester.

7. Old Business. None.


9. The meeting was adjourned at 4:25 PM.

Submitted by Jasbir Arora