In Attendance: Jasbir Arora, Soura Dasgupta, Ed Dove, Keri Hombuckle (non-voting ex officio), Jia Lu (Chair), and David Rethwisch

Action items

1. The meeting was called to order at 1:00 PM. Minutes of the 10 October 2013 EFC meeting as distributed were approved by unanimous vote.
2. Announcements.
   - Dean Hombuckle announced that on December 2, 2013 there will be a luncheon meeting from 11:30 to 1:30 to discuss classroom designs for building addition. Douf Eltoft, Chair of the Building Planning Committee and his group will present various concepts for classroom design. All faculty are encouraged to attend to provide their input.
3. Discuss and finalize Curriculum Committee charges for 2013-14.
   Charges were discussed at length and finalized (attached). Professor Dasgupta will meet and discuss the charges with the Curriculum Committee.
4. Old Business:
   - Professor Lu discussed with Carrie Hogarty about distributing the historical data charts for ACE scores to all the faculty. This can be done and the charts can be distributed electronically when the individual course reports are generated. The last semester and past five year historical data charts for the question, “Instructor was effective” will be made available. Professor Lu will advise this to Carrie Hogarty.
5. New Business: None.
6. The meeting was adjourned at 1:50 PM.

Submitted by Jasbir Arora
Charges for 2013-2014 College of Engineering Curriculum Committee

Members                        Term Expiring
Olesya Zhupanska (MIE) (Chair) May 2015
Allen Bradley (CIE)            May 2015
David Wilder (BME)             May 2016
David Andersen (ECE)           May 2016
David Murhammer (CBE)          May 2016
Dean Keri Hornbuckle, *ex officio*, nonvoting.

Student representative, nonvoting:

**General Charge:** The Curriculum Committee shall be responsible for reviewing and evaluating all existing and any proposed curricula within the college, for reviewing and evaluating all existing and any proposed courses taught within the college or required in any of its curricula, and for making appropriate recommendations to the dean and the faculty.

**Specific Charges**

1. Review Course Activity Reports (CAR) for the College of Engineering core curriculum courses (59: xxx & non-college courses) in coordination with the core course coordinators.
2. Continue to monitor course quality and folders for the math, physics and chemistry courses in the College of Engineering Curriculum.
3. Consider whether it is pedagogically appropriate for introductory courses in Mathematics, Physics, and Chemistry to rely exclusively on multiple choice questions in exams.
4. Explore avenues to improve communications between the Curriculum Committee and the Department of Physics and Astronomy.
5. Review GEC requirements in light of the new course numbering system and revised ABET and CLAS designations.