College of Engineering Promotion and Tenure Committee
AY 2013-2014

Members          Term Expiring
Asghar Bhatti (Chair)       May 2014
Charlie Stanier       May 2015
Gary Christensen       May 2016

EFC liaison: Jia Lu

General Charge

The promotion and Tenure Committee shall be responsible for reviewing and evaluating the criteria for and the appropriateness of all recommendations concerning faculty promotions, tenure, and new appointments in the college and for making such recommendations to the dean and the faculty as it deems necessary.

Specific Charges

1. The 2012-2013 sP&T Committee created a flowchart of promotion and tenure procedure. Finalize the flowchart. Seek input from the Dean’s Office, and ensure that information contained on the flowchart is acceptable to the College (Dean’s Office) and University (Tom Rice’s Office). Consider establishing links on the flowchart to the CoE P&T manual sections that pertain to the specific items in the flowchart.

2. Monitor the implementation of the new CoE post-tenure review policy that has been in effective since December 2012. Review the policy, and suggest changes or revisions as necessary.

3. Observation by peers of classroom teaching: The College policy requires that at minimum three sessions must be observed as part of the peer evaluation of teaching for every reappointment, tenure, or promotion review. Report on the adherence to this policy. What happened if/when this policy was not followed? Recommend any changes that are needed.

4. Review and revise, as appropriate, the P&T committee general charge to include the language of monitoring policy adherence in tenure, promotion, and appointment cases.

5. Submit an interim report to the EFC by January 31, 2014 and a final report by April 1, 2014.

6. Recommend charges for the committee to address in the next academic year.