Present: Profs. Andersen, Arora (acting chair), Dove

1. Prof. Arora called the meeting to order at 2:30 pm.

2. Charges to the EFC standing committees were finalized. The charges are attached to this set of minutes.

3. Liaisons will make contact with their respective committees and pass on both the Charge document, as well as provide the Council's perspective on the scope of the charges.

4. The meeting was adjourned at 3:15 pm.