Engineering Staff Advisory Council  
December 7, 2011  
James Street/IIHR  
8:30 – 10:30 AM

I. Call to Order 8:45 - James St. building Tour
II. Present: Jesse Piotrowski, Troy Lyons, Jackie Hartling Stolze, Sandy Gerard, Mark Wilson, Shawn Allen, Brandon Barquist, Deborah Hampton, Kandy Munson, Ryan Baumert, Tom Barnhart
III. Approval of Minutes from Previous Meeting: Approved
IV. Announcements: None
V. Impromptu New Business Items for this Agenda: No new business
VI. Liaison Committee Reports
      i. Staff council election re-design – one rep per org, transition over three years
      ii. Follow the new HR organization
      iii. Susan Beckett – 2 more years 2015 org 15 election
      iv. Elect one person from your org and a person from your job function
      v. Comp Class redesign – Career Development is a new web based form that will work with your job evaluation – your supervisor will use this to base your raise on. All future promotions, raises, etc. will be based largely on the contents of the “Career Development” web app. Since that will be the case, each staff member should be sure the information listed in this app is accurate and kept up to date. Especially before your annual review. The Career Development App will be located on the Self Service website.
      vi. FRIC – Iowa River Landing Health Center adding Dental one and two.
      vii. John Hancock ending their benefit offering
   b. Human Resources – Jan Waterhouse – No Report
      i. Update on comp and class
      ii. Update on search for new CoE Dean
VII. Old Business
   a. Committee Mission Statements – received all reports Troy will put on Shared site for everyone’s review
   b. Topics for ESAC on EAC – none presented
   c. Violent Incident Training (VIST) – Contact potential date for February
   d. Fire Safety Training – Brandon – Bruce McAvoy – 45 minutes demonstration for 30 people – May cookout combined with demo?
VIII. Committee Reports
   a. Executive Committee – met in Nov.
b. Elections – no report

c. Staff Award Evaluation – will set up meeting later in Dec.

d. Social Events – Thanksgiving successful – Cookie and hot chocolate, milk Friday, December 16 in Room 3111 3:00 pm

e. Publicity and Communication – will meet in Dec.

f. Welcome/Goodbye – Welcome to Sara Snyder Stuci at Flood Center – Communications Manager. Ryan sending Thank you card to NADS

g. Get to Know the College – NADS visit was a success – options mentioned OPL/CCAD tour

h. Intranet Advisory – Diana will help committee work with that

i. Bylaws/Policies & Procedures – not met

IX. New Business

X. Troy will check if it is possible for a quick tour of the building and see the rowing tank at the Boat House.

XI. Carver Hawkeye Arena is lined up for February meeting tour.

Adjourned:

Next meeting: January 25, 2012 9:00 – 11:00 AM
UI Boathouse Conference Room