

ESAC Meeting Minutes: 07/30/2015

Call to Order: Dan Gilles (8:30 am)

Present: Daniel Gilles, Kim Lebeck, Lisa Lang, Sarah Williams, Megan (Hauswirth) Delaney, Harvest (Schroeder) Ellis, Jennifer Portwood, Chris Fomon

Location: 3258 SC

Minutes from June 25th were approved.

Announcements:

Finance/HR Director Reports: April and Jan not present

Committee Reports:

Executive: None

Elections: None

Staff Awards: None

Social Events: Board game lunch (12:00, 2nd Floor Lobby SC, 7/22/15)– attendance: 8 people.
Recommendation: host the board game lunch as a regular monthly event (instead of annually), also host during the winter instead of summer.

Publicity and Communication: None

Welcome & Goodbye: None

Get to Know the College: None

Bylaws/Policies & Procedures: None

Community Service: None

Old Business:

- Most recent Bylaws are found on the website
- Group Share- Dan sent out an email regarding access to the group share. Please let him know if you have trouble logging in. We will add event flyers to the group share.
- How to get meeting minutes – they will be emailed shortly before the next meeting. We will also post them to the group share.

New Business:

- Contact Information Updates: Megan and Harvest got married in August, please note the name changes – Harvest (Schroeder) Ellis and Megan (Hauswirth) Delaney
- New positions:
 - o President: Dan Gilles
 - o Vice President: Lisa Lang
 - o Secretary: Megan (Hauswirth) Delaney
 - o Treasurer: Jennifer Portwood
- Updated Committee Members (spreadsheet attached)
 - o Executive: see above
 - o Elections: Dan Gilles (chair), Lisa Lang (chair), and Jennifer Portwood
 - o Staff Award Evaluations: Dan Gilles, Jennifer Portwood, Kim Lebeck, Lisa Lang
 - o Social Events: Josh Atcher (chair), Dan Gilles (member), Sarah Williams, Sheila Britton

- Publicity: Tracy Peterson (chair), Chris Fomon, Jennifer Portwood
- Welcome/Goodbye: Tracy Peterson (chair), Harvest (Schroeder) Ellis, Sarah Williams
- Get to Know the College: Kim Lebeck (chair), Harvest (Schroeder) Ellis, Dan Gilles, Jan Waterhouse
- Bylaws/Policies: Dan Gilles (Chair), Chris Fomon, Lisa Lang, Megan (Hauswirth) Delaney, Troy Lyons (if needed), Jan Waterhouse
- Community Service: Sarah Williams (Chair), Josh Atcher, Kim Lebeck, Megan (Hauswirth) Delaney

Adjournment: Dan Gilles adjourned the meeting at 9:15 am

Submitted by: Megan Hauswirth

Next Meeting: 8:30 am, August 27th, 2015

Location: TBA

	ESAC											Non-ESAC			
	Joshua Atcher	(Christopher Fomon	Harvest Ellis	Daniel Gilles	Jennifer Portwood	Kimberly Lebeck	Lisa Lang	Megan Delaney	Sarah Williams	Tracy Peterson	Sara Conrad	Troy Lyons	Jan Waterhouse	Sheila Britton	April Tippet
Executive				PRES	TREAS.		VICE	SEC.							
Elections				member	member		chair								
Staff Award Evaluation				member	member	member	member								
Social Events	chair			member					member					member	
Publicity		Member			Member					chair					
Welcome/Goodbye			Member						member	chair					
Get to Know the College			member	member		Chair							member		
Bylaws/Policies		member		chair			member	Member				if needed	member		
Community Service	member					member		member	chair						

Autoball by Dan

Present:

Location 3250

min were approved

no announcements - April/Nov not present. ^{no update.}

Jasn - Board game lunch - 8 people, not a

social ^{lots of attendance.} but people across campus
events. regular basis instead of a one time thing.
maybe winter will be better
conf room. schedule final contr.

Committee
reports.

New positions

Pres - Dan Gilles

Vice - Lisa Lang

Sec - me

Treasurer - Jennie

most recent
by Lawson
ESAC.
website

Old Business!

now to get to mtg
min.
min. could do that.

Appointment: by
Dan.

- flyers/events

- put on group share.

- each committee had

a folder

- end of fiscal year

summarize event for

mtg

- Dan the year.

uploaded old

webpage

- Kim could do that.

Post min to group

share

min + mtg archive

update w/ next mtg

time place.

- group share access

It will give it

Submitted by me.



Engineering Staff Advisory Council

July 30th, 2015, 8:30 a.m.

SC 3258

1. Call to order
2. Introductions
3. Approval of minutes from previous meeting
4. Announcements
5. Impromptu new business items for this agenda
6. Liaison committee reports
 - a. HR Director Jan Waterhouse: Updates/comments
7. Executive committee nominations
 - a. Vice President/President-Elect
 - b. Secretary
 - c. Treasurer
8. Committee reports
 - a. Executive
 - b. Elections
 - c. Staff Awards
 - d. Social Events
 - e. Publicity and Communication
 - f. Welcome/Goodbye
 - g. Get to Know the College
 - h. Bylaws/Policies & Procedures
 - i. Community Service
9. Old Business
10. New Business
 - a. Items from the floor

Next meeting

August 27th, 2015, 8:30am

Location: TBA

ESAC										Non-ESAC				
	Joshua Atcher	Christopher Fomon	Harvest Schroeder	Daniel Gilles	Jennifer Portwood	Kimberly Lebeck	Lisa Lang	Megan Hauswirth	Sarah Williams	Tracy Peterson	Troy Lyons	Jan Waterhouse	Sheila Britton	April Tippet
Executive				PRES	TAS.		vice sec							
Elections				chair	✓	✓	chair							
Staff Award Evaluation				✓	✓	✓	✓							
Social Events	chair			member					✓				member	
Publicity		✓			✓				✓	chair				
Welcome/Goodbye			✓						✓	chair				
Get to Know the College			✓	member		chair						member		
Bylaws/Policies		✓		chair			✓	✓			if needed	member		
Community Service	✓					✓		✓	chair					

ten Dan about Sara Conrad.

To we have a

Social media site/p5.

marked pink

7/30/2015 ESAC Meeting

Attendees

Daniel Gilles

Kim Lebeck

Sisa R. Lang

David Williams

Megan Hausler

Harvest Schroeder

Jennifer Portwood

Christopher Fomon

Josh Atener

ESAC										Non-ESAC						
	Executive	Joshua Atcher	Christopher Fomon	Harvest Schroeder ✓	Daniel Gilles	Jennifer Portwood ✓	Kimberly Lebeck ✓	Lisa Lang ✓	Megan Hauswirth ✓	Sarah Williams ✓	Tracy Peterson		Troy Lyons	Jan Waterhouse	Sheila Britton	April Tippet
	Elections				PRES chair											
	Staff Award Evaluation															
	Social Events	chair			member										member	
	Publicity										chair					
	Welcome/Goodbye										chair					
	Get to Know the College				member									member		
	Bylaws/Policies				chair								if needed	member		
	Community Service									chair						