**Roy J. Carver Department of Biomedical Engineering**

**Annual Mentoring Discussion Form**

**Purpose:** The purpose of this form is to facilitate discussion between you and your advisor about your progress towards degree over the previous year.

**Instructions:** Prior to your annual thesis committee meeting, you and your advisor should both independently answer the questions below and meet to discuss your responses. Completing this form is mandatory, but it will not be collected and should remain confidential between you and your advisor.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Describe your {your student’s} accomplishments from the previous year.**
2. **Did you experience any challenges in the past year that prevented you from achieving your goals? Have you sought out resources to overcome the challenges?**
3. **Describe the aspects of faculty advising that were helpful in the previous year, as well as those that could be improved.**
4. **What are your {your student’s} major research and professional goals for the next year?**
5. **What technical, scientific, and administrative challenges will you {your student} face in pursuing these goals?**
6. **On a scale of 1 to 5, indicate your level of satisfaction with the rate of progress of your {your student’s} thesis project. Scoring: 1 – very satisfied, 3 – satisfied, 5 – not satisfied.**

**Discuss the reason for your selection.**

1. **When did you start in the program? When do you expect to achieve the next milestone?**
2. **Discuss your {your student’s} prospects for conference presentations and journal article submission in the coming year.**