ESAC Meeting Minutes: 6/29/2017

Call to Order: Lisa Lang (8:40 am)

Present: Sarah Lobb, Blake Rupe, Rachel Marek, Jan Waterhouse, April Tippett, Kim Lebeck, Lisa Lang, Megan Delaney

Location: 4511 SC

Minutes: May minutes were approved

Announcements:

UI Staff Council

- Staff Council Meeting Agendas and Minutes https://uiowa.edu/staff/meetings-and-agendas

HR Director Report (Jan):

- Talent Acquisition
  - Committee is identifying a new talent acquisition vendor/software to replace Jobs@Uiowa
- Collective bargaining changes
  - There will be a few info sessions for the new merit benefit changes. There will no longer be contract transfers. Merit staff will have the same benefits as P&S and Faculty.
  - Question asked: Would merit be eligible to participate in shared governance initiative. Response: this is yet to be determined.

Finance Director Report (April):

- Budget was received mid-June
- Raises
  - Raises were approved for the College of Engineering (not all colleges were able to)
  - There will be an opportunity to offer October 1 Salary increases for the college that were unable to give July 1 raises.
- ESAC Funds - $118 remaining

Committee Reports:

- Executive:
  - ESAC Meeting with the Dean
    - Discussed ESAC’s participation in the new College of Engineering strategic plan
    - Executive committee will meet with Alec twice a year going forward
    - Community Engagement Award requirements will be updated to include professional activities
    - Community service
      - Requested approval for work time to be used as volunteer hours (up to 2 hours) for dorm move in. Due to the complications with charging to research funds, vacation time will likely need to be used

- Elections: none
• Staff Awards: none
• Social Events: none
• Publicity and Communication: none
• Welcome & Goodbye:
  o Leaving: none
  o Welcome:
    ▪ Ursula Ferrier (IIHR)
• Get to Know the College: none
• Bylaws/Policies & Procedures:
  o Group would like to take a closer look at the proposed goals in the by-laws and discuss an action plan to work on some of these goals.
• Community Service:
  o Iowa City Mobile Pack – Feed My Starving Children event on June 9th and 10th
    ▪ Event was successful
    ▪ Through the efforts of all four shifts, they were able to meet the goal number of meals packed (over 147,000)
    ▪ 10 participants from the college attended
    ▪ Fundraising has continued, donations are accepted at their website
    ▪ Interest in coordinating ESAC involvement in this event in 2018

Old Business:
  - none

New Business:
  - New ad-hoc committee proposal – Blake Rupe
    o Sustainability Committee – largely supported in June meeting. New FY18 committee will vote in July.

Adjournment: Lisa Lang adjourned the meeting at 9:20 am

Submitted by: Megan Delaney

Next Meeting: 8:30 am June 29th, 2017
Location: 4511 SC
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- **Executive**
- **Elections**
- **Staff Award Evaluation**
- **Social Events**
- **Publicity**
- **Welcome/Goodbye**
- **Get to Know the College**
- **Bylaws/Policies**
- **Community Service**