Call to Order: Lisa Lang (8:35 am)

Present: April Tippett, Christopher Fomon, Jan Waterhouse, Lisa Lang, Sarah Lobb, Joshua Atcher, Jennie Portwood, Kim Lebeck, Megan Delaney

Location: 3210 SC

Minutes: March minutes were approved

Announcements: none

UI Staff Council

- Staff Council Meeting Agendas and Minutes https://uiowa.edu/staff/meetings-and-agendas

HR Director Report (Jan):

- Performance Reviews
  - 100% of performance reviews were submitted on time.
- Staff Award Event was successful – thank you to ESAC’s contributions.

Finance Director Report (April):

- As of today, no budget for FY18. It should be released by late May.
- Strategic funding request has been submitted
- Fiscal year end deadlines calendar is coming
  - July 3rd is the transition period, anything financial will most likely be inaccurate on this day.

Committee Reports:

- Executive: meeting with Alec in May-June (Sarah will schedule)
- Elections:
  - Results next week (early May)
  - There was some confusion with the ballot, resulting in the follow up email from Sarah explaining the two separate ballots in more detail.
  - Discussed why it was difficult to gather volunteers for ESAC and what we could do differently
    - Advertise sooner and/or year round
    - Workload issues
    - Better communication about ESAC (who we are and what we do)
    - Enhance the role of ESAC to be a more integral part of the decision making in the college to advocate for staff. One idea was to create a more formal structure to involve ESAC.
    - Meet more often with the Dean more frequently

- Staff Awards:
  - Staff Award Event was successful
  - Committee will re-evaluate the requirements for the community service award, possibly moving it towards service that is both related and non-related to the nominee’s job.
  - We will discuss further at the next meeting.
• Social Events:
  o May 18th after work (around 4:30) social event at Big Grove
  o ESAC will cover food/snack, but not alcoholic beverages

• Publicity and Communication:
  o Advertise newly elected ESAC Members, Social Event at Big Grove and Iowa City Mobile Pack event in early June.

• Welcome & Goodbye:
  o Leaving:
  o Welcome:
    ▪ Donna Palmer – MIE
    ▪ Nancy Hamel – PLTW
    ▪ Rosemary Tiwari - IIHR

• Get to Know the College:
  o Contact Doug Eltoft about tour of the annex
  o Bagels and coffee or cookies
  o Week or so after finals (May 22nd)

• Bylaws/Policies & Procedures: none

• Community Service:
  o Iowa City Mobile Pack – Feed My Starving Children event on June 9th and 10th

Old Business:

New Business:

Adjournment: Lisa Lang adjourned the meeting at 9:25 am

Submitted by: Megan Delaney

Next Meeting: 8:30 am May 25th, 2017

Location: 202 ERF
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Staff Council
- share dinners
  - provides feel they do well
  - consumers are not as happy
- Gary Pasta & 014.
  Shot & Sweet.

Jan-
- Thanks for ESHC contributions to Staff Awards.
- 100% performance reviews will submitted Oct/Nov.

April
- Still no budget for next yrs. early to late May
- Strategy funding request has been submitted.
- FY end deadlines calendar coming.
  - June reports will due 5th TDR
  - Don't look at anything financial on July 3rd (BUDGET)

May

Executive - early May - meeting with Alec
Election - results next week
had some trouble/question with the ballot,
email was preceded with a search
Awards - successful event,
awards at community dinner award.
related to job, but aren't the job.
feedback next month, and then the will discuss at July meeting.
Elections cont. Are why is it so hard to
get people to volunteer
- What can we do differently.
- Could we start internally talk about it.
advertisement 1st year event.
- Workload issue, could be a concern.
- Looking for suggestions comments
- Better communication who ESAC is
  what we do.
- Role y ESAC could be enhanced, we
  could do more in behalf y advocate
  for staff, but we don't always need
  they do happening.
- Maybe a more formal structure to get
  involved with what is going on,
  more systemic decisions.
  Such as when send survey implementation
  - State conversation with Alec
  - Look at the bylaws, is there more
    of what we should do, can we blow
    that up?

Social event $400.00 remains:
- After new event after speeches,
- Not alcoholic beverage but we
  will provide food,
  - 170 pts staff
  - 4:30 - 4:45 pizza that go there.
admissions (publicly & communicated)
advertise newly elected ETA member

new staff augment
- Dennis Palmer MG
- PLTW - Nancy Hammond
- Rosemary Trower

GKTC

- contact Doug for tour of annex
- bring us coffee
- after finals 8:30 to 9:00
- can we? never give more information

Community Service
- go for it - ETA works on community it
4/26/17 - Jan
FSAC community event

Feed my starving children mobile food event
Fri. 6/9 + 6/10
3 shifts
Volunteer 6-8am, 10am-2pm, 2pm-6pm

Give a child a meal over the summer
How many meals do we need to prepare in May?

You don't know where to begin but they report back again.

5th annual - City High

Youth risk behavior survey
500 people per shift

Furnas building is ongoing
Volunteering is actually pack the good
190 people per shift

YouTube.co
Engineering Staff Advisory Council
April 27, 2017 8:30 a.m.
3210 SC

1. Call to order
2. Introductions
3. Approval of minutes from previous meeting
4. Announcements
5. Impromptu new business items for this agenda Liaison committee reports
   a. UI Staff Council meeting
   b. HR Director Jan Waterhouse
   c. Finance Director April Tippett
6. Committee reports
   a. Executive
   b. Elections - update
   c. Staff Awards - update
   d. Social Events
   e. Publicity and Communication
   f. Welcome/Goodbye
   g. Get to Know the College
   h. Bylaws/Policies & Procedures
   i. Community Service
      i. Feed the Starving Children – discuss
7. Old Business –
8. New Business
   a. Items form the floor

Next meeting
May 25, 2017; 8:30am
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4/27/17 ESEAC Meeting

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Jan Westergren
Lisa Lang
Sarah Lobb
Joshua Rathe
Leah Beck
Tim Sebeck
Megan Delany