Engineering Faculty Council 2018-2019

College of Engineering

University of Iowa

Meeting #9

Tuesday Oct 23, 2018

11:00 AM – 12 noon, room

SC 4511

1. Call to order
2. Approve minutes from EFC meeting #8
3. Announcements / updates
   a. Future check-in/coordination meetings with sub-committees
      i. Wed Oct 31, 1 PM, 3220 SC. IEC Committee Check-in
      ii. Mon Nov 5, 1 PM, 3210 SC. IEPS Committee Check-in
4. Date / time for December College Faculty Meeting
5. Michael Schnieders, Technology Committee
Engineering Faculty Council 2018—2019
Meeting #08 October 16, 2018

DRAFT Minutes


Present (Dean’s office and/or other visitors): Profs. Weber, Grosland, ex-officio, Just, Murhammer

1. Professor Stanier called the meeting to order at 11:02 a.m.

2. The minutes from the October 2 and 9 EFC meetings #6 and 7 were corrected and approved.

3. Announcements: Diversity Council

4. Re: Ad Hoc charges
   Bai - will not start until charges are finalized
   Need better diversity in committee representation
   Ad Hoc charges approved – fix typo in IEFS / IEC charges

5. Diversity Council – form a council including
   Associate Deans
   Jan Waterhouse as co-chair
   Faculty member as co-chair
   Graduate and undergraduate students as co-chairs
   Two-year terms
   Council may promulgate better access to a local woman (who?) involved in diversity
   policy for 30 years at University of Kansas
   How to identify people to serve on committees? May be tough soon after Ad Hoc service
   requests
   Council will be involved in setting policy and guidance for the UI College of Engineering
   Our faculty diversity pools are less than our PhD diversity metrics
   Talk to DEO’s about names of people (post-tenure) for the Diversity Council

6. Promotion & Tenure committee
   Reviewed charges with Craig Just

7. Curriculum Committee
   Reviewed charges with David Murhammer
   Noted:
   CBE and ISE are not represented on the IEC Ad Hoc committee
   ME is not represented on the IEPS Ad Hoc Committee

8. Meeting was adjourned at 11:55 am.
Charges for 2018-19 Engineering Technology Committee

September 17, 2018
APPROVED

Members

<table>
<thead>
<tr>
<th>Members</th>
<th>Term Expiring</th>
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<tbody>
<tr>
<td>Prof. Michael Schnieders (BME), Chair</td>
<td>May 2019</td>
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<tr>
<td>Prof. Stephen Baek (ISE)</td>
<td>May 2021</td>
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<tr>
<td>Prof. Reinhardt Beichel (ECE)</td>
<td>May 2021</td>
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<tr>
<td>Prof. Ibrahim Demir (CEE)</td>
<td>May 2021</td>
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<tr>
<td>Dr. Chris Coretsopolous (CBE)</td>
<td>May 2020</td>
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<td>Mr. Danny Tang (ETC), ex Officio non-voting</td>
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EFC Liaison Member

Prof. Sharif Rahman (MIE)

General Charge

The Engineering Technology Committee shall be responsible for prioritizing information technology needs for the college related to education and teaching, reviewing and evaluating policies governing hardware, software, shops and computing services within the college, evaluating the effectiveness of the Engineering Technology Center and technology infrastructure used by the college, and advocating for information technology needs to the university.

Specific Charges

1. Meet with the DEO of each Department to review current technology, services and infrastructure and review the College and Departmental lists of priorities. This will ensure that the needs of the departments are specifically recognized in the committee’s planning and advocacy.

2. Continue to monitor the University of Iowa’s OneIT process to ensure that IT services are consistent with the College expectations.

3. Continue to monitor the new annex teaching spaces, and the maker space for utilization and improvements that are needed in both technology and policy. Recommend improvements that will enable the new digitally-enabled collaborative learning space for team-based education.

4. Monitor the implementation of the policy governing acceptable student behavior in the Engineering Computer Laboratories, and report on its effectiveness.

5. Recommend specific charges for the 2019-2020 Engineering Technology Committee.

Submit an interim report by December 15, 2018 and a final report by April 1, 2019.