PURPOSE: The purpose of the CircuiTAtor position in the College of Engineering at The University of Iowa is to enhance the coordination of academic support for students enrolled in Circuits. A collaborative team of CircuiTAtors is focused on supporting students in and outside of the classroom setting by combining the responsibilities of a Circuits TA and Tutor.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES: A CircuiTAtor will:

- Work as part of a team to coordinate support of students in Circuits including, but not limited to: grading papers, holding office hours, attending lecture, facilitating discussion sections, organizing and conducting exam and/or biweekly reviews, and tutoring in the Engineering Tutorial Center.
- Carry out additional duties determined by the faculty members teaching the course.
- Attend training at the beginning of the semester, including the Engineering Tutorial Center Tutor Training and additional TA specific training.
- Attend biweekly CircuiTAtor meetings.
- Maintain effective, active communication with CircuiTAtor team, including other CircuiTAtors, Circuits professors, and the Director of Tutoring.

SUPERVISION RECEIVED: General supervision is received from the professors teaching Circuits and the Director of Tutoring.

QUALIFICATIONS: Interested students must:

- Be enrolled as an undergraduate student in the College of Engineering.
- Obtain, at minimum, an A in Engineering Fundamentals II: Circuits.
- Maintain Academic Good Standing with a UI cumulative and semester GPA of 3.00 or higher.
- Demonstrate knowledge and competence in Circuits.
- Be able to work well as a member of a collaborative team of Engineers and professors, as well as take initiative as an individual.
- Have excellent written and verbal communication skills.
- Have a positive and respectful attitude in working with a diverse population.
- Be willing to speak positively about the College of Engineering and The University of Iowa.
- Maintain strict confidentiality regarding student records and conversations, as appropriate.

SALARY: $15.00/hour, for 10 hours per week.

EMPLOYMENT PERIOD: Academic Semester, mid-August to end of December