ESAC Meeting Minutes: 2/23/2016

Call to Order: Lisa Lang (8:35 am)

Present: Jan Waterhouse, Lisa Lang, Jennifer Portwood, Megan Delaney

Location: 202 ERF

Minutes: January minutes were approved

Announcements: none

UI Staff Council

• Staff Council Meeting Agendas and Minutes https://uiowa.edu/staff/meetings-and-agendas

HR Director Report (Jan):

• Performance Reviews
  o Annual reviews are due by the end of March.
  o If you have any questions, please contact the COE HR Team
• Awards and Recognition event
  o New date: April 25th, 2017 in 1505 SC
  o Food and beverages at 3:00, event begins at 3:30

Finance Director Report (April):

None

Committee Reports:

• Executive: none
• Elections:
  o We are looking for 6-7 new members to replace the outgoing group
• Staff Awards:
  o April 11th, 2017 in 1505 SC
  o Send out email requesting nominations January 30th
  o Submissions are due March 13th
• Social Events:
• Publicity and Communication:
• Welcome & Goodbye:
  o Leaving:
  o Welcome:
• Get to Know the College:
• Bylaws/Policies & Procedures: none
• Community Service:

Old Business:

New Business:
Adjournment: Lisa Lang adjourned the meeting at 9:15 am

Submitted by: Megan Delaney

Next Meeting: 8:30 am, March 23rd, 2017

Location: 121 SHL (IIHR Conference Room)
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