Present: Profs. Andersen (Chair), Bhatti (secretary), Lendasse, Rahman, and Dean Hornbuckle.

1. Professor Andersen called the meeting to order at 3:30 p.m.

2. Prof. Rahman suggested that the draft charges for the EFC committee be circulated to all faculty to get their input. In the interest of getting the committees to start working on charges right away it was decided to go ahead with the charges based on the last year’s committee reports and then seek faculty input on any additional charges.

3. Prof. Rahman presented names of potential new members on the Engineering Technology Committee. Possible charges for the committee were discussed. Both the committee membership and the draft charges will be finalized this week over email.

4. Prof Bhatti indicated that Colby Swan has agreed to chair the Curriculum committee. Also Terry Braun has accepted to serve on the committee from the BME department. A representative from CBE has not been identified yet. Draft charges for the committee were briefly discussed. It was suggested that committee be charged to look into the possibility of renaming current EPS 1 and 2 to perhaps Engineering Problem Solving and Engineering Computations. The perception currently is that EPS 1 must be taken before EPS 2. By renaming the courses the students can take them in any order.

5. Prof. Lendasse mentioned that Prof. Sugiyama from MIE has accepted to serve on the Teaching Committee. A committee chair needs to be identified and draft charges prepared. A potential new charge for the committee is to analyze the data on TA allocations that has been collected for the past several years.

6. Professor Andersen announced that the next week’s meeting will be devoted to discussion with the collegiate review committee.

7. Prof. Andersen lead open discussion on the EFC priorities for this term. Some of the ideas the EFC briefly discussed include (a) modernizing the COE curriculum and discussing the role of the COE core courses, (b) ideas for improving the COE rankings, and (c) how to respond to the Regents’ new Instructional Faculty Policy, (d) changes to the 10% release policy, (e) forming a new EFC committee focused on graduate education and research, (f) lecturer policy for the college.

8. The meeting adjourned at 4:30 p.m.