Minutes

Present: Profs. Andersen (Chair), Bhatti (secretary), Kruger, Lendasse, Rahman, and Dean Hornbuckle.

1. Professor Andersen called the meeting to order at 3:30 p.m.

2. Minutes of the September 26, 2016 meeting were approved.

3. Professor Andersen opened discussion on the finalized charges for the EFC committees. Charges for Curriculum committee (Prof. Bhatti), P&T policy committee (Prof. Kruger), Teaching committee (Prof. Lendasse), and Technology committee (Prof. Rahman) were briefly reviewed. The committee liaisons were asked to send the final charges to the chairs of the various committees.

4. Professor Andersen opened discussion on developing a policy document on Lecturer, Professor of Instruction, and Professor of Practice. After some discussion it was decided that, to get the process started, Professor Andersen will prepare a document containing standard items that should be of non-controversial nature. In the coming weeks DEOs and Center Directors will be invited to EFC meetings to get their input on potentially controversial items such as titles, work load, role in governance.

5. The EFC acknowledges the significant contributions made by Dean Hornbuckle, Associate Dean for Academic Programs and wishes her the best in her future professional endeavors.

6. The meeting adjourned at 4:40 p.m.