Present: Profs. Andersen (Chair), Bhatti (secretary), Grosland, Kruger, Lendasse, and Rahman.

1. Professor Andersen called the meeting to order at 3:30 p.m.

2. Professor Andersen invited Professor Grosland to provide her perspective as DEO of Biomedical Engineering Department on the Lecturer/Instructional/Practice (hereafter called Instructional faculty) faculty policy. The discussion focused on appropriate teaching and service expectations, peer review, classroom observations, external review, and dossier of the instructional faculty.

3. The rest of the meeting was devoted to the general discussion of the instructional faculty policy.

4. The meeting adjourned at 4:30 p.m.