Present: Profs. Andersen (Chair), Bhatti (secretary), Kruger, Lendasse, and Rahman. Dean Scranton. Senior Lecturer James Maxted.

1. Professor Andersen called the meeting to order at 3:30 p.m.

2. Minutes of the EFC meeting 08 were approved.

3. Dean Scranton presented the University’s evolving budget situation and how it might impact the college. There was some discussion on what role the EFC should play to make sure that the college gets its equitable share.

4. Professor Andersen invited James Maxted, Senior Lecturer in the ECE department, to provide his perspective on the Instructional faculty policy. The discussion focused on appropriate teaching and service expectations, peer review, classroom observations, and external review of the instructional faculty.

5. The rest of the meeting was devoted to a general discussion on the items that EFC should consider during the spring semester.

6. The meeting adjourned at 4:30 p.m.