Hello,

The transition to virtual learning can be challenging, but remember there are many academic support resources available to you in this time. Engineering Tutoring is committed to offering virtual assistance to students in the classes we support through Thursday, May 7. In this email you will find information on how to sign-up for tutoring, tips on creating a successful virtual tutoring experience, and an update on hiring for our student employment positions.

**How to Sign-Up for Engineering Tutoring April 5-9**

- To sign-up for tutoring, you will need to complete the Engineering Tutoring Survey by 4:30pm CST on the days you would like to access tutoring – the survey link is also available on our website.
- You can select multiple days at a time, but it is suggested you only sign-up for the days you know you will be attending. The survey will be updated each Friday to include the dates for the next week.
- By 5:55pm CST you will receive an Outlook calendar invitation to your UI email address with information on how to access virtual tutoring. If you sign-up for more than one subject, you may receive more than one calendar invitation.

**Tips for Virtual Engineering Tutoring**

- Look at your courses and schedule to determine which classes you may want to utilize virtual tutoring for and when you would be able to attend tutoring. By planning ahead, you can create a routine of using academic support!
- Prepare your questions prior to accessing virtual tutoring. If you come with a list of questions, you can prevent yourself from forgetting any questions you may have while you wait to work with a tutor.
- Use visuals to support your questions if needed/able. It may be helpful to send your tutor a copy of the questions you are looking at via the chat feature or by sharing your screen if you are able to do so.
- Check out our Engineering Tutoring website for more information on how to access virtual tutoring including previous communication updates.

**Hiring for Fall 2020 Updates**

- Sunday, April 5: Priority application deadline for the Engineering Tutor position
  - View the position description and application for more information
  - Application review will begin next week, with virtual interviews to follow
- Sunday, April 19: Deadline for the Circuits and Statics TA positions
  - View the position description and application for more information
  - Application review will begin April 20th and virtual interviews will follow
- Questions can be sent to Adrienne Maxwell, Director of Instructional Support, at adrienne-maxwell@uiowa.edu
We will continue to update you via email and on the Engineering Tutoring website as changes are made to all of our services. Should you have any questions, please reply to this email and a member of our staff will follow-up with you.

Best,
Adrienne

Adrienne Maxwell
Director of Instructional Support & Academic Advisor
Pronouns: She/Her/Hers

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