Present: Profs. Andersen, Bhatti, Dove (chair), Kruger (secretary), and Rethwisch.

1. Prof. Dove called the meeting to order at 1:30 p.m.

2. The September 23, 2015 meeting minutes were circulated and approved.

3. The EFC discussed and finalized a list of questions for Dean Scranton related to the CoE budget. (See attached)

4. The EFC discussed a draft of guidelines for review of graduate program(s) of the College.

5. The EFC met with the chair of the EFC Teaching Committee (Prof. Julie Jessop) and clarified the committee’s charges. The EFC is interested whether the T.A.s support is adequate. Also, the EFC is interested in the trends in T.A. appointments. For example, how the ratio of T.A.s who are graduate students and T.A.s who are undergraduate students is changing. The EFC then met with the chair of the EFC Promotion, Tenure and Policy Committee (Prof. Gary Christensen). He reported that the Committee has met once and has started working on the charge of how to make the promotion and tenure process of CoE lectures consistent with that of faculty members.

6. The meeting was adjourned at 2:33 p.m.
Potential budget questions that may be used to develop new strategies

Introduction:

The EFC is requesting information from the Dean concerning the College’s budget. The goals of the request are

- to be informed of the College’s budget details,
- to obtain your perspective on the history and future of the College’s budget, and
- to provide advice, where possible, in forming and implementing a strategy for securing additional funding for the College.

Below are specific questions that the EFC submits. These questions are in no particular order of importance. These questions concern information about both the present and future budgets. The questions also seek selected information on the history of the College’s budget. Though we have offered specific questions, feel free to tell the “comprehensive budget story” in your own way.

Sources of College GEF funds:

1. What is the GEF allocation for the College?
2. What are the non-GEF fund sources for the College?
3. What is the College’s share of the total GEF funds vis-à-vis other colleges?
4. What is the trend in GEF funds for the last ten years?
5. What is the ratio of College GEF to University GEF for the last ten years?
6. Is the College allocation related to credit hours, number of students, or other?
7. What strategy exists for increasing the College’s percent of the GEF allocated to the University? If none exists, then how can the EFC help create one?
8. What strategy exists for increasing the College’s financial support from other than GEF funds? If none exists, then how can the EFC help create one?
9. How has the support from the central administration for the graduate programs changed over the last ten years?
10. What is the College’s contribution to the indirect cost portion of the GEF, independent of CCAD and IIHR, and how has this changed over the last ten years?
11. Does the College, independent of CCAD and IIHR, recover its share of the indirect cost?
Use of College GEF funds:

1. What are the projected expenses for the College, and how are these related to GEF funds?
2. Can you share a detailed spreadsheet used for analyzing income/expenses, or share the information in another form?
3. How are the GEF funds allocated to the different departments, centers, and/or institutes? Is the allocation based on the number of students, the number of courses, the number of faculty members, or other criteria?
4. How is allocation related to TA support for
   a. College Core courses
   b. Departmental Core courses

Miscellaneous:

1. What are the undergraduate and graduate engineering populations, and how do the population trends compare with those in other colleges?
2. What are the undergraduate and graduate populations for each department in the College?
3. What is the number of tenure and tenure-track faculty members for the College, and for each department in the College, and how have these numbers changed over the last ten years?
4. What is the number of lecturers for the College, and for each department in the College, and how have these numbers changed over the last ten years?
5. What role does the 10% of salary program play in the different departments, and is it uniformly applied across the departments?
6. Do you view that the 10% of salary program is a permanent mechanism for raising needed educational funds for the College, or is there a plan to replace it with a different mechanism?