Present: Profs. Andersen, Dove (chair), Kruger (secretary), Rethwisch; Dean Hornbuckle

1. Prof. Dove called the meeting to order at 1:30 p.m.

2. The November 4, 2015 meeting minutes were circulated. After correcting one typo the minutes were approved.

3. Referring to the role of EFC (see attachment), Prof. Dove initiated a discussion of the possibility of an engineering computer course offered to the university community, with the aim of generating revenue for the CoE. Some EFC members had concerns whether such funds generated will in fact be returned to the CoE. Additionally, there was a sentiment that the CoE should not lose focus of the fact that the primary source of income for undergraduate education is tuition. In recent years the size of the CoE undergraduate population has increased dramatically, while the funds available to the CoE have not.

   After additional discussions on the pros and cons of the CoE offering courses to the UI community in order to increase revenue, Prof. Dove said he would talk to Dean Scanton regarding this issue.

4. Prof. Andersen reported that he scrutinized Section B: Access status quo of each graduate program of the draft document Guidelines for Reviews of CoE Graduate Programs. He will make recommendations to shortening this section. The EFC will discuss this at the next meeting with the goal of finalizing the document.

5. The meeting was adjourned at 2:20 p.m.
Duties from the CoE MoP

The duties of the Engineering Faculty Council shall be as follows:

1. To assist and advise in the conduct of college business in such areas as the faculty or the dean shall request. Such activities shall normally include but not be limited to recommendations concerning:
   a) Long-range goals and objectives of the college.
   b) Short-range college priority items.
   c) Allocation of faculty positions, funds, equipment, space, support personnel, and other resources within the college.

2. To prepare items to be included in the agenda of the faculty meetings.

3. To supervise elections.

4. To investigate, and dispose of as it deems appropriate, matters presented to it for consideration by any member of the faculty.

5. To act as interim in the name of the faculty in emergency situations on matters of curriculum and instruction. Any such action shall be subject to review by the faculty.

6. To solicit volunteers for and appoint members to standing faculty committees, formulate annual charges to these committees, and review annual committee reports prior to their submission to the faculty.

7. To consult with the dean or the dean’s representative on a continuing basis.

8. To consult with the department executive officers on a continuing basis and make appropriate recommendations to the faculty concerning undergraduate and graduate programs.