Present: Profs. Andersen, Bhatti, Dove (chair), Kruger (secretary), and Rethwisch

1. Prof. Dove called the meeting to order at 1:30 p.m.

2. The November 18, 2015 meeting minutes were circulated and approved.

3. Prof. Andersen and Prof. Dove discussed whether the version of the Guidelines for Reviews of CoE Graduate Programs that Prof. Dove circulated earlier contained all the changes the EFC approved at the November 18 EFC meeting. Prof. Dove said he would double check. Attached is the version that Prof. Dove subsequently e-mailed to faculty for their consideration at the CoE faculty meeting.

4. Prof. Rethwisch raised the question whether the faculty members have to vote on the Guidelines for Reviews of CoE Graduate Programs. After some discussion, the EFC concluded that the faculty should and will be asked to vote.

5. Prof. Geb Thomas briefed the EFC on the activities of the EFC Engineering Technology Committee. He said that the committee has not met yet, but that he and Mr. Eltoft of the CoE Engineering Computer Services (ECS) have met with all the CoE DEOs. In response to a question by Prof. Thomas, the EFC asked that the Engineering Technology Committee explore possible changes to its general charge. The purpose of such a change is to respond to the Regents’ TIER mandates. The current general charge is

   The Engineering Technology Committee shall be responsible for reviewing and evaluating policies governing hardware, software, shops and computing services within the college, and for evaluating the effectiveness of the Engineering Technology Center, for making appropriate recommendations regarding computer and technology resources.

6. Prof. Julie Jessop briefed the EFC on the EFC Teaching Committee activities. She said that the committee has worked on all the charges. These include handling nominations for teaching awards and the charge related to automated checks for prerequisites of courses when students register.

7. Prof. David Wilder updated the EFC on the activities of the EFC Curriculum Committee. He said that the committee has not met yet in person, but have worked on the charges via e-mail.

8. The meeting was adjourned at 2:25 p.m.